



UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF NEW YORK ECF NEWSLETTER

JANUARY 2017
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R U L E S F O R M S F E E S

AMENDMENT TO FEDERAL RULES OF BANKRUPTCY PROCEDURES, OFFICIAL BANKRUPTCY FORMS AND FEE CHANGES Effective December 1, 2016

Rule and Form Changes

On April 28, 2016, the Supreme Court adopted changes to the Federal Rules of Bankruptcy Procedure and modified Official Bankruptcy Forms 420A, 420B and 410S2. These amended rules and forms are effective as of December 1, 2016. See Public Notice - Amendments to the Federal Rules of Practice and Procedure on the Court's website for details.

http://www.nyeb.uscourts.gov/sites/nyeb/files/New_Forms_Amended_Rules_12-01-2016.pdf

Fee Changes

Inflationary adjustments to Bankruptcy Court Miscellaneous Fee Schedules were increased December 1, 2016.

Description	Current Fee	New Fee
Exemption	\$21.00	\$22.00
Reproduction of an audio recording of a court proceeding	30.00	31.00
Amendment to the debtor's schedule of creditors, lists of creditors, or mailing list	30.00	31.00
Search of the bankruptcy court records	30.00	31.00
Filing any document that is not related to a pending case or proceeding	46.00	47.00
Filing the following motions: <ul style="list-style-type: none">To terminate, annul, modify or condition the automatic stay;To compel the abandonment of property of the estate;To withdraw the reference of a case or proceeding;To sell property of the estate free and clear of liens under [11 U.S.C. §363 (f)].	176.00	181.00

Fee Schedule as of December 1, 2016

http://www.nyeb.uscourts.gov/sites/nyeb/files/fee_schedule.pdf

CONSUMER LAWYER ADVISORY COMMITTEE

The Court has formed a Consumer Lawyer Advisory Committee for the Brooklyn and Central Islip courthouses to increase bench bar interaction and help develop best practices in our Court. The Committees meet periodically at each Court location, and will have an annual joint meeting. Inaugural meetings were held in the fall of 2016.

FILING STATISTICS

January - December 2016

Chapter 7	=	8,704
Chapter 9	=	0
Chapter 11	=	217
Chapter 12	=	1
Chapter 13	=	3,202
Chapter 15	=	0

Total Cases Filed January - December 2016 = 12,124

Total Adversary Proceedings Filed January -December 2016 = 396

REMINDERS

Keeping Your ECF Account Current

Attorneys are responsible for keeping their information current regarding firm affiliation, address, telephone, fax and/or email. This information can be electronically updated by accessing your CM/ECF account under the **Utilities** menu and selecting “Maintain Your ECF Account.” Should you have reasons to believe that your password has been compromised, you must immediately notify the Court in writing.

Notwithstanding the above, if you wish the Clerk’s Office to change information relating to an attorney profile, all requests must be on business letterhead and signed by the person holding the account. This letter can be faxed to 631-712-6209, or emailed as an attachment to the ECF_Helpdesk@nyeb.uscourts.gov; or mailed to the United States Bankruptcy Court, Eastern District of New York, Alfonse M. D’Amato U.S. Courthouse, 290 Federal Plaza, Central Islip, NY 11722.

The above procedures are also applicable to Limited Access users who have limited access passwords. Requests to change information relating to their limited access creditor profile, including deactivating a password, must be on the company's business letterhead and signed by the employee's supervisors.

Electronic Courtroom Appearance Program (eCAP)

Electronic appearance is part of the Court's official record. Accuracy and full disclosure are required. Therefore, "before you sit, you must sign in". **All** attorneys are asked to sign in and to fully enter the data requested. If you are an attorney who regularly practices before the Bankruptcy Court, you are required to enter your appearance on the record for every judge, and you must link or relate your name to every matter for which you will be making an appearance. Accurately documenting your appearance is important to enable the Electronic Court Recorder Operator (ECRO) to track who is speaking for transcription of the Court's record. If you need assistance using the program, you are **strongly** encouraged to ask the ECRO. Most importantly, do not leave the courtroom without noting your appearance in eCAP.

Cell Phones

Attorneys are to turn off or silence their cell phones when entering the Courtroom.

Contacting Chambers

We encourage attorneys to review the Judges' Procedures and familiarize themselves with the individual chambers' preferences for communication on various matters. Do not send emails to individual email address for Courtroom Deputies or to any chambers staff unless directed by Court personnel to do so.

CONTACT INFORMATION

United States Bankruptcy Court
Eastern District of New York
Conrad B. Duberstein United States
Bankruptcy Courthouse
271-C Cadman Plaza East, Suite 1595
Brooklyn, NY 11201-1800
(347) 394-1700
Help Desk: (347) 394-1700 press 6

United States Bankruptcy Court
Eastern District of New York
Alfonse M. D'Amato United States
Courthouse
290 Federal Plaza
Central Islip, NY 11722
(631) 712-6200
Help Desk: (631) 712-6200 press 6

The Voice Case Information System (VCIS) - 866-222-8029
The Court's website address is: <http://www.nyeb.uscourts.gov/>

This newsletter and previous issues are available for online viewing. [Click here](#) to visit the ECF Newsletter Archive.

In order to cut down on the number of error emails sent to filers each year, we would like to hear from you as to how we can best assist in making docket entries consistent with the requirements of this Court. Send me an email at Margaret_Clarke@nyeb.uscourts.gov letting me know how we can help.

Contact Margaret_Clarke@nyeb.uscourts.gov with your suggestions, articles, and topics for the newsletter.