

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK

-----X

IN RE:  
CORONAVIRUS/COVID-19 PANDEMIC

**ADMINISTRATIVE ORDER  
NO. 2020 - 22**

-----

REVISED RESTRICTIONS ON ENTRY TO  
COURTHOUSES OF THE EASTERN DISTRICT OF  
NEW YORK

-----X

ROSLYNN R. MAUSKOPF, Chief Judge

This Court continues to monitor the need to protect public safety and health while effectively administering justice during this period of national emergency. Public health authorities have advised, and continue to advise, public agencies and private entities to continue to take necessary and appropriate precautions to help reduce the possibility of exposure to COVID-19 and the spread of the disease.

The Court previously issued Administrative Order 2020-05 setting forth certain restrictions on courthouse visitors, which restrictions are hereby superseded. In response to updated guidance from the Centers for Disease Control and Prevention, as well as from public health authorities in New York State, New York City, and the counties of Nassau and Suffolk, and in order to continue to further the health and safety of the public, court personnel, and all who have business in the courthouses of the Eastern District of New York, it is hereby

ORDERED that the following persons shall not enter any of the courthouses in the Eastern District of New York:

- Persons who have been advised to self-quarantine by any doctor, hospital or health agency within the last 14 days;
- Persons who, within the last 14 days, have been diagnosed with COVID-19 or told to presume they have COVID-19 by a health professional;
- Persons who have had close with anyone who has been diagnosed with COVID-19 or told to presume they have COVID-19 by a health professional, unless the diagnosis was more than 14 days ago and the person diagnosed has been symptom-free for the past 72 hours;
- Persons who have had, within the past 14 days, cough, shortness of breath, fever, chills, muscle pain, headache, sore throat, new loss of taste or smell, or extreme fatigue, unless the symptoms are attributable

to another known condition;

- Persons who reside with someone who, within the last 14 days, has had cough, shortness of breath, fever, chills, muscle pain, headache, sore throat, new loss of taste or smell, or extreme fatigue, unless the symptoms are attributable to another known condition;
- Persons who have returned within the past 14 days from international travel, or a cruise ship or river voyage;
- Persons who have returned within the past 14 days from travel to a state that has a significant degree of community-wide spread of COVID-19 that meets the criteria for required quarantine in New York State (*see* <https://coronavirus.health.ny.gov/covid-19-travel-advisory>); and
- Persons who have been released from a federal, state or local jail, prison or other detention facility within the last 14 days, except those who are reporting to be fit with a location monitoring device.

If you are scheduled or required to appear at any courthouse in the Eastern District of New York and you are unable to appear because of the restrictions in this Order, you are directed to contact the appropriate person(s) as follows:

- If you are represented by an attorney, contact your attorney;
- If you are an attorney or a *pro se* party, and you are scheduled to appear in court before a judge, contact that chambers directly (contact information may be found in the judges' Individual Practices or by calling the Clerk's Office);
- For District Court matters, contact the Clerk of Court at (718) 613-2270 in Brooklyn, or (631) 712-6000 in Central Islip;
- If you are scheduled to meet with a Pretrial Services officer or a Probation Department Officer, contact the appropriate office or officer;
- If you are a juror, contact the Jury Department at (718) 613-2376 in Brooklyn, or (631) 712-6088;
- For Bankruptcy Court matters, consult the website of the Bankruptcy Court for the Eastern District of New York at [www.nyeb.uscourts.gov](http://www.nyeb.uscourts.gov); and
- For any matter not listed here, call your agency contact or the Clerk of Court at the numbers listed above.

IT IS FURTHER ORDERED that any person entering any of the courthouses of the

Eastern District of New York, including the public, litigants, attorneys, court staff, court security personnel, vendors, contractors and law enforcement personnel, as well as all staff of and visitors to any tenant agency, must comply with the following entry screening process:

- Have their temperature taken using a contactless thermometer. A person with a temperature of 100.4 degrees or higher will not be permitted to enter the courthouse;
- Answer screening questions about their COVID-19 status and possible recent COVID-19 exposure. A person whose answers indicate that they fall into one of the categories listed above of persons who may not enter the courthouse will not be permitted to enter the courthouse;
- Wear a mask that covers the person's nose and mouth. If a person does not have a mask, court security personnel will provide one;
- Place items that need to be screened through an x-ray machine in a single-use plastic bag. Court security personnel will not handle personal belongings; and
- Place into a separate, single-use plastic bag each electronic device that must be checked in by court security personnel.

IT IS FURTHER ORDERED that, while in the public areas of the courthouses, including the lobby, hallways, elevators, courtrooms, public counters, and restrooms, all persons must comply with the following rules:

- **Face Coverings:** You must wear a face covering or mask that must completely conceal the wearer's nose and mouth at all times. Requirements for wearing a mask or face covering in non-public work spaces will be determined by each agency or court unit. Court security personnel will have masks available for anyone appearing for court business without a mask.
- **Social Distancing:** You must adhere to safe social distancing rules, by standing or sitting at least six feet away from other individuals. You must abide by markings on floors and benches indicating where you may stand or sit. If you are standing in line, you must keep six feet away from the person in front of you and behind you, unless you are taking care of a small child or assisting someone with special needs. Elevator and restroom capacity will be limited as posted.

- **Instructional Signage:** You must abide by all health and hygiene signage throughout the courthouses, including signage regarding masks, social distancing, and occupancy restrictions

**IT IS FURTHER ORDERED that anyone who fails or refuses to abide by any provision of this Order will be denied entry to the courthouse, and/or required to immediately leave the courthouse.**

IT IS FURTHER ORDERED that these restrictions will remain in place until further Order of the Court.

SO ORDERED.

Dated: Brooklyn, New York  
August 5, 2020

*Roslynn R. Mauskopf*

---

ROSLYNN R. MAUSKOPF  
Chief Judge