

Internet Fee Payment

Pay.gov

This module enables electronic filers to pay filing fees via the Internet upon filing a pleading that requires a fee.

Click on the link below for the step by step procedure on making an Internet payment using **Pay.gov** http://www.nyeb.uscourts.gov/sites/nyeb/files/Paying_Filing_Fees.pdf

Click on the link below for the **Miscellaneous Fee Schedules** for documents requiring fees. http://www.nyeb.uscourts.gov/sites/nyeb/files/fee_schedule.pdf

Tips:

Available payment options include:

Credit and debit card payments:

VISA (credit and debit cards)

MasterCard (credit and debit cards)

Discover and

American Express

ACH Withdrawal from a savings or checking account

Note: You cannot use a debit card designed to settle through an ATM network.

When can filers pay fees? They have the option to pay fees:

At the end of each filing by selecting **Pay Now**, or

Continue filing until all documents requiring fees have been filed by selecting

Continue Filing, or

At the end of the day for all transactions by selecting **Utilities >Internet Payment Due**

The Court monitors prompt payment of fees. If any filing fee remains unpaid, the filer's ECF password may be disabled.

No document is deemed filed if the filing fees are not paid.

Once a payment has been fully executed, a receipt entry will be made on the docket.

Call the Financial Department at 631-712-6200 if you suspect a payment is incorrect or a refund/credit is due.

The option to pay fees over the Internet is not available if documents are filed at the court. See Chapter 7 Voluntary Petition slide 19 for waiving the filing fee and filing in installment

Adversaries

The same procedure for paying the filing fees for bankruptcy cases through ECF applies for adversary proceedings. However, there are **EXCEPTIONS** to this procedure if the plaintiff is:

- The United States, other than the US Trustee acting as a trustee, or
- The debtor
- A child support creditor, or its representative, who has concurrently filed a Notice of Appearance of Child Support

If any of the above statuses apply, type the word **deferred** in the receipt # box

CM/ECF Lockout

ECF accounts can be locked if the account has an outstanding balance. When accounts are locked, bankruptcy menu options to electronically file will not be available. To pay the outstanding balance, log in to ECF. The screen will be void of filing events. Select **Utilities** and **Internet Payment Due** to pay the fees. As soon as payment is made in full, the account will be restored with full filing privileges.