

United States Bankruptcy Court  
Eastern District of New York

ECF Tip of the Month

**Amended Notice of Motion/Presentation**

The December Tip of the Month deals with the use of the Amended Notice of Motion/Presentation event. Often attorneys are asked to file an Amended Notice of Presentation or an Amended Notice of Motion because a document was filed with an **incorrect** date, time, or location for the hearing and must be re-noticed with the correct information. In these situations, there is no need to re-file the rest of the Presentation or Motion as the correction is only being made in the Notice. The Case Administrator or Courtroom Deputy will request by phone call or e-mail that the filing party re-notice the Notice of Motion/Presentation in the form of an Amended Notice of Presentation or Amended Notice of Motion.

[Click here](#) to view the step by step procedure to file an Amended Notice of Presentation or Amended Notice of Motion.

We encourage you to share this document with those on your staff who assist with e-filing. If you have any questions, please call our Help Desk before filing. The numbers are 347-394-1700 then press 6 (Brooklyn) and 631-712-6200 then press 6 (Central Islip).