



U.S. Bankruptcy Court, EDNY
Conrad B. Duberstein Courthouse
271-C Cadman Plaza East, Suite 1595
Brooklyn, NY 11201-1800

U.S. Bankruptcy Court
Eastern District of New York
Office of the Clerk

www.nyeb.uscourts.gov



U.S. Bankruptcy Court, EDNY
Alfonse M. D'Amato U.S. Courthouse
290 Federal Plaza
Central Islip, NY 11722

CAREER OPPORTUNITY #FY18/02

CAREER OPPORTUNITY

- POSITION:** Programmer Analyst
- TERM:** Full-time Permanent
- OPENING:** Repost - December 18, 2018
- CLOSING:** Until Filled
- GRADE/STEP:** CL28/01 (\$67,228) - CL28/61 (\$109,245) Salary is based on education and qualifications.
- DUTY STATION:** Central Islip, NY, with travel to Brooklyn, NY, as required.

Position Overview:

The United States Bankruptcy Court for the Eastern District of New York is accepting applications for the position of Programmer Analyst. The position is based in Central Islip, New York, with periodic travel to the Conrad B. Duberstein Courthouse in Brooklyn, New York. The incumbent reports to the Systems Manager and is assigned to the IT Department. The incumbent provides database programming and web application development/support to the court, and is responsible for assisting in modification of existing systems and databases. The incumbent is primarily responsible for writing code and may meet with end users to analyze their needs to implement software solutions.

Representative Duties:

- Analyze and make recommendations as to IT software and hardware needs for the Court.
- Confer with technical staff and end users to design software applications, evaluate acceptance, and exchange information on project limitation and capabilities, performance requirements, and interfaces.
- Provide analysis of software requirements to determine feasibility of design within time and cost constraints.
- Write code to specifications. Develop custom reports. Prepare flow charts. Perform routine testing.
- Install or assist in the installation of new or revised releases of national systems. Support and develop programs/tools associated with locally developed and COTS software.
- Prepare and maintain the documentation of all locally developed software used at the site. Perform source code management/release management activities.
- Apply knowledge of Windows OS, Linux OS, APIs such as ODBC, RPCs, and client/server architecture.
- Devise applications and programs to maintain internal and external systems security/integrity.
- Maintain system and user accounts.

- Respond to requests from IT staff and provide follow-up maintenance and support.
- Perform other duties as assigned.

General Experience:

Progressively responsible experience that provides evidence that the applicant has (1) a good understanding of the methods and administrative machinery for accomplishing the work of an organization; (2) the ability to analyze problems and assess the practical implications of alternate solutions; (3) the ability to communicate with others, orally and in writing; and (4) the capacity to employ the knowledge, skills and abilities in the resolution of problems.

Specialized Experience:

Two years of progressively responsible experience designing, implementing or maintaining computer systems that included the completion of computer project assignments involving systems analysis, computer programming, systems integration, and information technology project management. *Preferred:* Five years of related experience in applications programming and development.

Court Preferred Skills:

The candidate should be a self-starter, motivated, organized and detailed-oriented. Excellent written and verbal communication skills with the ability to translate highly technical terms into easily understood terms for non-technical people is essential. The ability to work independently and with a team is also essential.

Education:

Completion of a Bachelor's degree in Computer Science, Mathematics, or other field closely related to the subject matter of the position.

Excepted Appointments:

Employees under "Excepted Appointments" and are considered "at will" employees. Position is subject to the mandatory electronic fund transfer (EFT) participation for payment of net pay (i.e. Direct Deposit).

The Court reserves the right to modify the conditions of this job announcement, or to withdraw the announcement, of which may occur without prior written or other notice. Only qualified applicants will be considered for this position.

Personnel Security Clearance:

This position is classified as a sensitive position, therefore, the successful applicant will be required to submit to a background clearance, which will include a criminal history and fingerprint check.

Application Process:

Qualified applicants must submit a cover letter with resume, salary history, and three (3) business references which should include reference name, title, business phone number and e-mail address to: resumes@nyeb.uscourts.gov.

Applicant must be a U.S. citizen or eligible to work in Federal U.S. Court System

The U.S. Bankruptcy Court is an Equal Opportunity Employer