

United States Bankruptcy Court  
Eastern District of New York

ECF Tip of the Month

**Filing Exhibits**

**The United States Bankruptcy Court, Eastern District of New York Local Bankruptcy Rule 5005- 1(b)(iv) states:** *Relevant excerpts of exhibits that are not in electronic form shall be scanned and electronically filed. Such document excerpts shall be identified as excerpts, shall not exceed 20 pages, and shall state that the entire document is in the possession of the filing party and is available upon request. The complete exhibit shall be made available forthwith to counsel on request, and shall be available in the courtroom at any hearing on the matter. Persons filing excerpts of exhibits pursuant to these procedures do so without prejudice to their right to file additional excerpts or the entire exhibit with the Court at any time. Opposing parties may file any additional excerpts that they believe to be germane. Chambers copies of complete exhibits shall be provided to the Court on request.*

See also Filing and Removal of Exhibits:

Local Bankruptcy Rule 9070-1 on Custody of Exhibits

<http://www.nyeb.uscourts.gov/usbc-edny-local-bankruptcy-rules#9070-1>

**Judges' Procedures #12 on Trial Exhibits**

<http://www.nyeb.uscourts.gov/judges-procedures#1012>

Judge Trust's Procedures on Chambers Copies and Exhibits

<http://www.nyeb.uscourts.gov/judge-trusts-procedures#1002>

We encourage you to share this document with those on your staff who assist with e-filing. If you have any questions, please call our help desk before filing. The numbers are 347-394-1700 then press 6 (Brooklyn) and 631-712-6200 then press 6 (Central Islip).