



OBTAINING TAX RECORDS

When you file for bankruptcy, you need to provide your recent tax records. If you do not have your tax records, you can get a copy from the IRS. You should request your records as early as possible.

Your options for requesting tax records from the IRS:

Fax on Demand: Call 1-800-829-0922 from a fax machine. You will be asked questions to verify your identity and location. Stay on the line and wait for transcripts to be faxed.

Phone: Call 1-800-829-0922

You will be asked questions to verify your identity and filing status. You may ask that the transcript be mailed to you or to your attorney.

In Person: You will not receive a copy of tax records in person. You will be provided form 4506-T, (Request for transcript of tax return), mail in the form to the IRS. The only exception to this practice is for a dire emergency.

Internet: www.IRS.GOV

You may download form 4506-T (Request for transcript of tax return). Mail back the form to the IRS, and wait approximately 2 weeks for delivery.

Note: There is no fee for a tax transcript; however, the IRS charges \$39.00 dollars for a copy of an old tax return.