



UNITED STATES BANKRUPTCY COURT EASTERN DISTRICT OF NEW YORK ECF NEWSLETTER

APRIL 2013

SPECIAL EDITION

VOLUME 13, ISSUE 3

IN THIS ISSUE

Release 5.1.ELMs...p.1

Amended ECF Events...
pp. 2

PACER Links in
CM/ECF...pp. 3-5

Docket Report
Enhancements...
pp. 6-9

Query...p. 10

SS and ID Numbers...pp.
11-12

Notice of Electronic
Filing...p. 13

Attorney and Party
Association...p. 14

Cases Report...pp. 15-16

Claims Register...pp. 17-18

Case Conversion...p. 19

Creditor Mailing
Matrix...pp. 20-21

Transfer of Claims - Agent
and Claims Transfer
Fee...p. 22

Contact Information...p. 23

BANKRUPTCY CM/ECF RELEASE 5.1

FOR EXTERNAL USERS

Effective **April 20, 2013**, the court upgraded its Electronic Case Filing system to Release 5.1. This upgrade works correctly with Firefox/Mozilla 15.0, 16.0, 17.0, 17.0.1 and Internet Explorer 8 and 9 (*See pp. 2-22 for more details*).

Below are links to Electronic Learning Modules (ELMs) and associated pdf documents with step by step instructions, revisions, and added features for the:

- **Claims Register**

http://www.nyeb.uscourts.gov/elms/claims_register_attorney/Claims_Register_Attorneys.htm

http://www.nyeb.uscourts.gov/elms/claims_register_attorney/Claims_Register_Attorneys.pdf

- **Mobile Query**

http://www.nyeb.uscourts.gov/elms/mobile_query/Mobile_Query.htm

http://www.nyeb.uscourts.gov/elms/mobile_query/Mobile_Query.pdf

AMENDED ECF EVENTS

AMENDED ECF EVENT	REASON FOR CHANGE	ECF CATEGORY	FILER
List of Creditors amends and supersedes Supplemental Creditor Matrix	Amended to use new terminology	Other	Attorney
Notice to Override of Preferred Address 342(e)	Display message was changed to reflect new terminology – <i>Add this new creditor address to the list of creditors for noticing and select the Override Preferred Address Button</i>	Notice	Attorney
Auto-Docket of Credit Card/Debit Card	Allows the payment event to include a link to the document that generated the fee Example: Receipt of Voluntary Petition (Chapter 7) (1-3-40025) [mis, volp7a] (306.00. (re: Doc#1) (U.S. Treasury (Entered 4/12/2013)	N/A	ECF Automatic Docket Entry
Filing fees for documents on Sealed Cases	Filers who usually have outstanding fees on sealed cases will now be able to make the payment for those fees electronically	Pay.Gov or Utilities-Internet Payment Due	Attorney

Bankruptcy Court Case Management /Electronic Case Filing Release 5.1 Summary for External Users: Effective April 20, 2013

The following pages set forth modifications, new features, and functions to navigate the Electronic Case Filing system when querying and generating reports. These new features are user friendly and more detailed for customizing reports.

PACER Links in CM/ECF

Two new menu selections appear under the **Utilities** menu to allow one to navigate quickly between CM/ECF and PACER. You won't have to leave your CM/ECF session to access another court in PACER or to use the PACER Case Locator.



When the **PACER Case Locator** link is clicked, the **Case Search Sign In** page displays.

PACER Links in CM/ECF Cont'd

Manage My PACER Account | Manage My Appellate Filer Account | Case Search Sign In

PACER
PUBLIC ACCESS TO COURT ELECTRONIC RECORDS

UNITED STATES COURTS

HOME REGISTER FIND A CASE E-FILE QUICK LINKS HELP CONTACT US RSS

CASE SEARCH SIGN IN

Your browser must be set to accept cookies in order to login to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

Login

PACER Login:

Password:

Client Code: ?

Login Cancel

[Need an account?](#) | [Forgot your password?](#)

NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

The following updates have been made to the PACER Case Locator, provided by the PACER Service Center:

- Attorney information is now extracted for bankruptcy and adversary cases
- Alias records are now returned by a search based on SSN/ITIN or Tax ID/EIN
- Debtor and Joint Debtor Disposition values are extracted on all cases for which disposition exists

The **Link to Other Courts** displays the Individual Court PACER links without leaving CM/ECF.

The screenshot displays the PACER website interface. At the top, there is a navigation bar with links: HOME, REGISTER, FIND A CASE, E-FILE, QUICK LINKS, HELP, and CONTACT US. To the right of the navigation bar are links for Manage My PACER Account, Manage My Appellate Filer Account, Case Search Sign In, RSS, and Login. The main content area is titled 'INDIVIDUAL COURT PACER SITES'. It includes a sidebar on the left with 'FIND A CASE' options: PACER Case Locator, Court Links, Search Map, and Automated Telephone Access. Below these are icons for CM/ECF Version Number, RSS Feed, and Court Information. The main content area contains three columns of links for various courts, each with icons for ECF, CM/ECF, and Court Information. The columns are: U.S. Supreme Court, U.S. District Courts, and U.S. Bankruptcy Courts. Each column lists specific courts and their corresponding links.

Manage My PACER Account | Manage My Appellate Filer Account | Case Search Sign In

PACER
PUBLIC ACCESS TO COURT ELECTRONIC RECORDS

UNITED STATES COURTS

HOME REGISTER FIND A CASE E-FILE QUICK LINKS HELP CONTACT US RSS Login

FIND A CASE

PACER Case Locator
Court Links
Search Map
Automated Telephone Access

CM/ECF Version Number
RSS Feed
Court Information

INDIVIDUAL COURT PACER SITES

Click a court below to access an individual PACER or Case Management/Electronic Case Files (CM/ECF) site. If the site you would like to access does not appear on this list, the court may not provide case information to PACER. Visit the respective [court's homepage](#) for more information. (Note: Hover mouse over to see version.)

U.S. Supreme Court
[U.S. Supreme Court](#)

National Locator
[Pacer Case Locator](#)

U.S. Courts of Appeals
[First Circuit - ECF](#)
[First Circuit - BAP - ECF](#)
[First Circuit - BAP](#)
[Second Circuit \(Cases filed prior to 01/01/2010\)](#)
[Second Circuit - ECF](#)
[Third Circuit - ECF](#)
[Fourth Circuit - ECF](#)

U.S. District Courts
[Alabama Middle - ECF](#)
[Alabama Northern - ECF](#)
[Alabama Southern - ECF](#)
[Alaska - ECF](#)
[Arizona - ECF](#)
[Arkansas Eastern - ECF](#)
[Arkansas Western - ECF](#)
[California Central - ECF](#)
[California Eastern - ECF](#)
[California Northern - ECF](#)
[California Southern - ECF](#)
[Colorado - ECF](#)

U.S. Bankruptcy Courts
[Alabama Middle - ECF](#)
[Alabama Northern - ECF](#)
[Alabama Southern - ECF](#)
[Alaska - ECF](#)
[Arizona - ECF](#)
[Arkansas Eastern - ECF](#)
[Arkansas Western - ECF](#)
[California Central - L.A.](#)
[California Central - ECF](#)
[California Eastern - ECF](#)
[California Northern - ECF](#)
[California Southern - ECF](#)
[Colorado - ECF](#)

Docket Report Enhancements

The **Create Appendix** option has been modified so you have more flexibility in customizing a docket report. Now you can select only the entries you want and whether you want the PDF document appended to this customized report. If you just want an abbreviated docket report without attached PDF documents attached, you can select only the entries you need for the task at hand.

The screenshot shows the ECF Docket Sheet form. At the top is a blue navigation bar with the ECF logo and tabs for Bankruptcy, Adversary, Query, and Reports. The 'Docket Sheet' tab is active. Below the navigation bar, the form has a pink background. It includes a 'Case number' field with the value '10-10010' and a 'Find This Case' button. There are radio buttons for 'Filed' (selected) and 'Entered', each followed by a date range selector. Below these are 'Documents' date range selectors. The form is divided into two main sections: 'Include:' and 'Document options:'. The 'Include:' section has three checkboxes: 'Terminated parties', 'Links to Notices of Electronic Filing', and 'Page counts for documents'. The 'Document options:' section has two checkboxes: 'Include headers when displaying PDF documents' and 'View multiple documents'. A red rectangular box highlights the 'Create Appendix' section, which contains a checked checkbox for 'Create Appendix'. Below this, it says 'Include on the Docket Sheet:' followed by two radio buttons: 'all docket entries in this case' (selected) and 'selected docket entries only'. At the bottom of the red box, there is a checked checkbox for 'Include PDF documents' with the text '(select documents on the next screen)' below it.

ECF Bankruptcy Adversary Query Reports

Docket Sheet

Case number 10-10010 Find This Case

☒ Filed ☐ Entered

Documents to

Include:

- ☐ Terminated parties
- ☐ Links to Notices of Electronic Filing
- ☐ Page counts for documents

Document options:

- ☐ Include headers when displaying PDF documents
- ☐ View multiple documents

☒ **Create Appendix**

Include on the Docket Sheet:

- ☒ all docket entries in this case
- ☐ selected docket entries only

☒ Include PDF documents
(select documents on the next screen)

Page Counts on Docket Report

The number of pages for documents associated with a docket entry is a new option.

The screenshot shows the ECF (Electronic Case Filing) interface. At the top, there are tabs for Bankruptcy, Adversary, Query, and Reports. The 'Docket Sheet' tab is active. Below the tabs, there is a search bar for 'Case number' with the value '10-10010' and a 'Find This Case' button. There are also radio buttons for 'Filed' and 'Entered', and a date range selector. Below that, there is a 'Documents' section with a date range selector. The 'Include:' section has three checkboxes: 'Terminated parties', 'Links to Notices of Electronic Filing', and 'Page counts for documents' (which is checked and highlighted with a red box). The 'Document options:' section has three checkboxes: 'Include headers when displaying PDF documents', 'View multiple documents', and 'Create Appendix'. Below that, there is a section for 'Include on the Docket Sheet' with two radio buttons: 'all docket entries in this case' (selected) and 'selected docket entries only'. At the bottom, there is a checkbox for 'Include PDF documents'.

Knowing how big a file is helps PACER users predict the cost of viewing an attachment and also to anticipate the loading time of a document.

Filing Date	#	Docket Text
03/01/2010	<u>1</u> (4 pgs; 2 docs)	Chapter 13 Voluntary Petition. Receipt Number cc, Fee Amount \$274 Filed by Jerry J. Heberline , Susan W. Heberline Employee Income Record Due:3/15/2010. Statement of Financial Affairs due 3/15/2010. Incomplete Filings due by 3/15/2010. (JPW) (Entered: 03/01/2010)
03/03/2010	<u>2</u> (1 pg)	Motion to Avoid Lien with First Westside Bank Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)
03/03/2010	<u>3</u> (1 pg)	Order Granting Motion To Avoid Lien (Related Doc # <u>2</u>) Signed on 3/3/2010. (JPW) (Entered: 03/03/2010)
03/03/2010	<u>4</u> (1 pg)	Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) Filed by Jeanne L. Walker on behalf of Debtor Jerry J. Heberline , Joint Debtor Susan W. Heberline (JPW) (Entered: 03/03/2010)

Critical Deadlines and Dates on the Docket Report

Additional dates and deadlines now display on the caption of the docket report. A link to the Claims Register appears whenever a case has claims filed.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

U.S. Bankruptcy Court
SDSD (Pleasantville)
Bankruptcy Petition #: 12-10019

Assigned to: Charles Anderson
Chapter 13
Voluntary
Asset
[Show Associated Cases](#)
[Claims Register](#)

Date filed: 02/06/2012
Plan confirmed: 02/07/2012
341 meeting: 03/12/2012
Deadline for filing claims: 06/11/2012
Deadline for filing claims (govt.): 08/06/2012

Debtor
J. Robert Hunnington
1824 North Park Avenue
San Antonio, TX 78223
BEXAR-TX
SSN / ITIN: xxx-xx-2435

Joint Debtor
Marie C. Hunnington
1824 North Park Avenue
San Antonio, TX 78223
BEXAR-TX
SSN / ITIN: xxx-xx-3524

represented by **Charles G. Arrington**
Huffman, Arrington, Kyle and Dunn
1267 Central Avenue
#100
San Antonio, TX 78233
210-555-4444

represented by **Charles G. Arrington**
(See above for address)

The following dates will be shown, if appropriate, by chapter:

- Plan confirmed date
- 341 meeting date
- Deadline for filing claims
- Deadline for filing government claims
- Deadline for objecting to discharge
- Deadline for filing financial management (Chapter 7 only)

The most recent deadline will display whether or not it is terminated.

A link to the Claims Register appears on the docket when one or more proofs of claim have been filed.

Docket Activity Report

The **Docket Activity Report** has been enhanced to include time filters. The report can be run in time increments, rather than running the report for the entire day. A new clock icon offers an alternative to typing in the time.

The screenshot shows the ECF Docket Activity Report form. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar is a warning message: "Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges)." The form includes fields for Case number, Office (Green Valley, Pleasantville), Case type (ap, bk), Category (answer, appeal, auditor), and checkboxes for Open cases, Closed cases, Summary Text, and Full Docket Text. A date range field is set from 5/18/2012 to 5/21/2012, with a red arrow pointing to the clock icon next to the end date. Below the date range is a Sort by dropdown menu set to Case Number. At the bottom are buttons for Run Report, Clear, and a checkbox for Make these options my default.

Calendar Events - All Hearings and 341 Meeting

You can now view All Hearings without the 341 Meeting settings included. A 341 Meeting selection has been added to the hearing type list.

The screenshot shows the ECF Calendar Events form. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar is the title "Calendar Events". The form includes fields for Case number, Office (Pleasantville (1), Green Valley (4)), Type (All Hearings, 341 Meeting, Confirmation Hearing), Set (to), AM only, PM only, Both, Time, Sort by (Time), and Initial display of related proceedings (Expanded, Collapsed). A red arrow points to the 341 Meeting option in the Type dropdown menu. At the bottom are buttons for Run Report, Clear, and a checkbox for Display only proceedings directly related to the calendar event.

Query

New query options have been added:

- Filed Date range
- Last Entry Date range
- Nature of Suit

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Search Clues

Case Number

Last / Business Name (Examples: Desoto, Des*t)

First Name Middle Name

SSN / ITIN Tax ID / EIN

Type ☐ Open cases ☐ Closed cases

Filed Date to

Last Entry Date to

Nature of Suit (AP and MP cases only)

- 01 (Determination of removed claim or cause)
- 02 (Other (e.g. other actions that would have been brought in state court if unrelated to bankruptcy))
- 11 (Recovery of money/property - 542 turnover of property)
- 12 (Recovery of money/property - 547 preference)

The **Filed Date** and **Last Entry Date** range is limited to 31 days. If a date range entered exceeds the 31 day limit, CM/ECF displays an error message.

If multiple Nature of Suits are selected for a query, CM/ECF displays a message that the search could produce many records and lead to a large billing charge.



Multiple Social Security and Identification Numbers

CM/ECF now allows up to five Social Security Numbers and Tax Identifications Numbers for each debtor and joint debtor.

After a Social Security Number is entered a plus icon appears beside the SSN/TaxID/EIN field. If the debtor or joint debtor has another SSN/TaxID/EIN, click the “plus” icon for another field to be displayed for additional number(s). CM/ECF will now format the numbers if you do not insert hyphens.

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Debtor Information

Last name: Adams First name: Donna

Middle name: Generation: Title:

SSN/ITIN 589-56-8956 + 999-99-9999 Tax Id/EIN: 12-1234567

Office: Address 1: Address 2: Address 3:

City: State: Zip:

County: Country: Phone: Fax:

E-mail: Party text:

Alias... Corporate parent / affiliate... Review... Add all aliases and corporate parents or affiliates before clicking the Submit button.

Submit Cancel Clear

All SSN and TaxID/EIN numbers have been included in all reports and functions throughout the application.

On public notices and docket sheets only the last four digits of any Social Security or Identification Numbers are displayed.

Multiple Social Security and Identification Numbers Cont'd

The docket sheet, below, is an example of how the multiple Social Security Numbers are shown on a public notice.

ECF		
Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout		
PlnDue		
U.S. Bankruptcy Court SDSD (Pleasantville) Bankruptcy Petition #: 12-10059		
<i>Assigned to:</i> Chapter 13 Voluntary Asset		<i>Date filed:</i> 05/09/2012
Debtor Donna Adams 120 Sunny Lane San Antonio, TX 78956 BAILEY-TX		represented by Dayne L. Tracy 120 Legal Way San Antonio, TX 78259 Email: deadmail@support.aotx.uscourts.gov
SSN / ITIN: xxx-xx-8956, xxx-xx-5689, xxx-xx-8956, xxx-xx-5621		
U.S. Trustee United States Trustee 33 Whitehall Street 21st Floor New York, NY 10004 212 510-0500		
Filing Date	#	Docket Text
	1	Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Donna Adams (Tracy, Dayne)

Notice of Electronic Filing

In prior versions of ECF, when an attorney represented more than one party in a case, the attorney's email and party information were listed on the Notice of Electronic Filing (NEF) only for the first party. Now the attorney is listed for each party represented.

Although an attorney may be listed multiple times on a NEF, the system will not send multiple emails.

The screenshot displays the ECF system interface. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and a user profile icon. Below the navigation bar is a header section with the text "Open New Bankruptcy Case" and "U.S. Bankruptcy Court". The main content area is titled "SDSD" and contains a "Notice of Bankruptcy Case Filing". The notice states that a transaction was received from Liska, Deanna on 5/22/2012 at 8:07 AM CDT and filed on 5/21/2012 at 9:00 AM CDT. The case name is "Chip Randall and Sandy Randall", the case number is "12-10067", and the document number is "1". The docket text is "Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Chip Randall , Sandy Randall (Liska, Deanna)". The notice also lists the document description, original filename, and electronic document stamp. Finally, it lists the parties to whom the notice will be electronically mailed: Dayne L. Tracy on behalf of Debtor Chip Randall and Dayne L. Tracy on behalf of Joint Debtor Sandy Randall, both with email address deadmail@support.aotx.uscourts.gov. The notice will not be electronically mailed to the United States Trustee at 33 Whitehall Street, 21st Floor, New York, NY 10004.

ECF Bankruptcy Adversary Query Reports Utilities Search L ut

Open New Bankruptcy Case

U.S. Bankruptcy Court

SDSD

[Notice of Bankruptcy Case Filing](#)

The following transaction was received from Liska, Deanna entered on 5/22/2012 at 8:07 AM CDT and filed on 5/21/2012 at 9:00 AM CDT

Case Name: Chip Randall and Sandy Randall

Case Number: [12-10067](#)

Document Number: [1](#)

Docket Text:
Chapter 13 Voluntary Petition . Receipt Number cc, Fee Amount \$281 Filed by Chip Randall , Sandy Randall (Liska, Deanna)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:R:\TRN\BK\Application Class\Web\Class PDF Files\Voluntary Petition.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1044576575 [Date=5/22/2012] [FileNumber=25563-0]
[93b9881960c2f5714f7e10b7fe0d4214ce6c93df97ee22f1b597a61b84e2173174545
58a2d50b45aa505e84b6c6a2e2cba2329e2cf5803ab1269d37d5ecc0a58]]

12-10067 Notice will be electronically mailed to:

Dayne L. Tracy on behalf of Debtor Chip Randall
deadmail@support.aotx.uscourts.gov

Dayne L. Tracy on behalf of Joint Debtor Sandy Randall
deadmail@support.aotx.uscourts.gov

12-10067 Notice will not be electronically mailed to:

United States Trustee
33 Whitehall Street
21st Floor
New York, NY 10004

Attorney and Party Association

When an attorney or trustee files a pleading, they are prompted to indicate whether they should be linked to the party they represent. In prior releases, the checkbox for the association with the attorney and party was unchecked and if the filer did not check the box, the association was not made. In this release, the checkbox for the association with the attorney and party is checked by default. The message has been updated to reflect the implications of omitting this necessary association.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout ?

File a Motion:

[12-10042 Billy Cameron](#)

Type: bk Chapter: 13 v Office: 1 (Pleasantville)
Assets: y Case Flag: PlnDue

IMPORTANT: The following attorney/party association(s) will be created in this case. De-selecting a party association will result in the filing attorney NOT receiving Notices of Electronic Filing for that party. If this is a joint filing, review the list carefully to ensure that only parties represented by the filing attorney are selected.

☒ First Car Loan, (pty:cr) represented by Mason, Perry P. (aty)

Next Clear

If the box is unchecked, the attorney will not be added to the case for noticing, or be shown in queries, and the attorney will not appear on or receive the Notice of Electronic Filing.

Cases Report

Split, transferred and reopened dates have been added to the selection screen.

ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Logout

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Office: Pleasantville, Green Valley

Assets: ▾ Case Type: ap, bk Chapter: 7, 9

Trustee: Carson, Sam J., Chapter 11 Trustee

Attorney: Last name: _____ First name: _____ Bar ID: _____

Date Type: Filed date ▾ From: 6/19/2012 to: 6/19/2012

☒ Open case ☐ Closed case ☐ Voluntary

Type of Debt: Reopened date, Transferred date, Split date

County: ANDREWS-TX

Number of months without a confirmed plan From: ▾ To: ▾ ☐ Include dismissed cases

Sort by: Filed Date ▾

Output Format: ☒ Formatted display ☐ Data only ☐ Include field descriptions

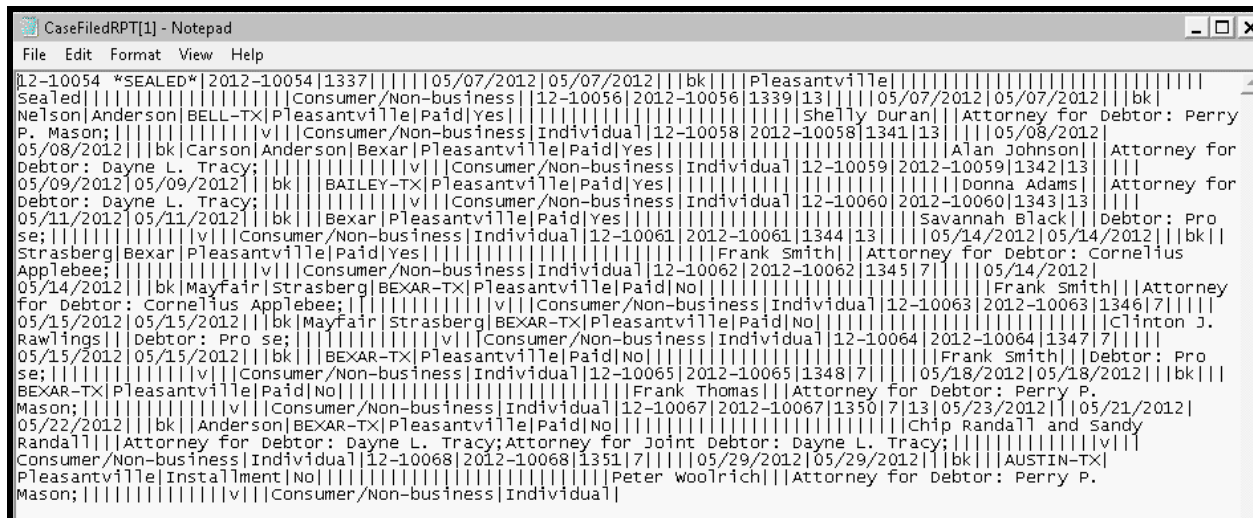
Run Report Clear ☐ Make these options my default

External users can now search for cases without a confirmed plan. When searching by unconfirmed plan dates, the 31-day range limit does not apply for this search.

Type of debtor, nature of debt, nature of business, as well as county, have been added to the selection screen.

Cases Report Cont'd – Data Only

In prior releases, when the Cases Report was run with **Party Information** not selected, a party's attorney information was displayed on the formatted data output, but not on the data-only output. Now the data-only output lists the attorney information for the parties in the Attorney last name field, as shown below.



```
CaseFiledRPT[1] - Notepad
File Edit Format View Help
12-10054 *SEALED*|2012-10054|1337|05/07/2012|05/07/2012|bk|Pleasantville|
Sealed|Consumer/Non-business|12-10056|2012-10056|1339|13|05/07/2012|05/07/2012|bk|
Nelson|Anderson|BELL-TX|Pleasantville|Paid|Yes|Shelly Duran|Attorney for Debtor: Perry
P. Mason;|v|Consumer/Non-business|Individual|12-10058|2012-10058|1341|13|05/08/2012|
05/08/2012|bk|Carson|Anderson|Bexar|Pleasantville|Paid|Yes|Alan Johnson|Attorney for
Debtor: Dayne L. Tracy;|v|Consumer/Non-business|Individual|12-10059|2012-10059|1342|13|
05/09/2012|05/09/2012|bk|BAILEY-TX|Pleasantville|Paid|Yes|Donna Adams|Attorney for
Debtor: Dayne L. Tracy;|v|Consumer/Non-business|Individual|12-10060|2012-10060|1343|13|
05/11/2012|05/11/2012|bk|Bexar|Pleasantville|Paid|Yes|Savannah Black|Debtor: Pro
se;|v|Consumer/Non-business|Individual|12-10061|2012-10061|1344|13|05/14/2012|05/14/2012|bk|
Strasberg|Bexar|Pleasantville|Paid|Yes|Frank Smith|Attorney for Debtor: Cornelius
Applebee;|v|Consumer/Non-business|Individual|12-10062|2012-10062|1345|7|05/14/2012|
05/14/2012|bk|Mayfair|Strasberg|BEXAR-TX|Pleasantville|Paid|No|Frank Smith|Attorney
for Debtor: Cornelius Applebee;|v|Consumer/Non-business|Individual|12-10063|2012-10063|1346|7|
05/15/2012|05/15/2012|bk|Mayfair|Strasberg|BEXAR-TX|Pleasantville|Paid|No|Clinton J.
Rawlings|Debtor: Pro se;|v|Consumer/Non-business|Individual|12-10064|2012-10064|1347|7|
05/15/2012|05/15/2012|bk|BEXAR-TX|Pleasantville|Paid|No|Frank Smith|Debtor: Pro
se;|v|Consumer/Non-business|Individual|12-10065|2012-10065|1348|7|05/18/2012|05/18/2012|bk|
BEXAR-TX|Pleasantville|Paid|No|Frank Thomas|Attorney for Debtor: Perry P.
Mason;|v|Consumer/Non-business|Individual|12-10067|2012-10067|1350|7|13|05/23/2012|05/21/2012|
05/22/2012|bk|Anderson|BEXAR-TX|Pleasantville|Paid|No|Chip Randall and Sandy
Randall|Attorney for Debtor: Dayne L. Tracy;Attorney for Joint Debtor: Dayne L. Tracy;|v|
Consumer/Non-business|Individual|12-10068|2012-10068|1351|7|05/29/2012|05/29/2012|bk|AUSTIN-TX|
Pleasantville|Installment|No|Peter Woolrich|Attorney for Debtor: Perry P.
Mason;|v|Consumer/Non-business|Individual|
```

If multiple attorneys exist for various parties, the role and attorney are listed, separated by semicolons, in the same field. For parties without an attorney, the text “Pro se” is displayed instead of the attorney name.

A new format option, **Include field descriptions**, has been added for use when the data-only format is selected. The field descriptions are inserted in the header row.

Claims Register

Claims Summary Report

A Claims Summary Report option has been added to the Claims Register. This new format gives the viewer a snapshot overview of the claims on the case.

The screenshot shows the ECF Claims Register interface. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below this is the 'Claims Register' section. It contains several input fields: 'Case number' (1:12-bk-10031), 'Creditor type' (dropdown menu with 'Creditor' and 'Administrative' options), 'Creditor number' (input field), 'Creditor name' (input field), 'Claim number' (input field with 'to' separator), and a date range selector (1/1/1990 to 6/4/2012). There are also radio buttons for 'Filed' and 'Entered', a 'Sort by' dropdown (Claim Number, Filed Date), and a checkbox for 'View multiple documents'. A red box highlights the 'View claims summary report' checkbox. At the bottom are 'Run Report' and 'Clear' buttons.

The Claims Summary Report box produces a condensed list of claims.

The screenshot shows the 'Claims Summary' page for case 11-10004 Clinton H. Vesperman and Anna C. Vesperman. It includes case details: Type: bk, Chapter: 13, Office: 1 (Pleasantville), Assets: y, Judge: ls, Date Filed: 03/10/2011, Last Date to File Claims: 07/07/2011, Last Date to File (Govt): 09/06/2011, and Trustee: Kathleen Nelson. Below this is a table of claims with columns: Claim #, Amount claimed *, Date filed, Creditor number, and Creditor name. The table lists 8 claims. A tooltip is visible over the first claim, showing 'Amount claimed: \$37334.27' and 'Secured claimed: \$37334.27'. At the bottom, it states 'Total Number of Claims: 8' and provides a summary of 'Total Amount Claimed *' (\$215060.51) and 'Total Amount Allowed *'. A footnote indicates '* Includes general unsecured claims'.

Claim #	Amount claimed *	Date filed	Creditor number	Creditor name
1	\$37334.27	03/14/2011	32739	Ace Finance
2	\$14335.00	03/15/2011	32779	Central Finance
3	\$17554.00	03/17/2011	32739	Ace Finance
4	\$24667.23	03/17/2011	32756	Lacks Furniture #19
5	\$3700.00	03/17/2011	32739	Ace Finance
6	\$17346.78	09/16/2011	35278	2nd Savings and Loan Inc.
7	\$12778.00	09/16/2011	35279	The Doctor's Plaza
8	\$87345.23	09/16/2011	35280	First Bank of Austin

Total Number of Claims: 8

Total Amount Claimed * \$215060.51
Total Amount Allowed *
* Includes general unsecured claims

Hovering over the **amount claimed** with the cursor will display a breakdown of the claim amounts. The View hyperlink takes you to more detailed information for this claim on the Claims Register. Click the creditor name to view claimant address or transfer information. You can sort the report by clicking the column headers. This reformatted summary can be especially helpful to you to sort by creditor name.

Claims Register Cont'd

View Multiple Document

You can now view multiple documents from the Claims Register in one PDF file. This is the same functionality as View multiple documents on the Docket Report. This feature will enable you to generate selected PDF claims with any related attachments in one PDF document.

The screenshot shows the ECF Claims Register search interface. At the top is a navigation bar with links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "Claims Register". The search form includes fields for "Case number" (1:11-bk-10004), "Creditor type" (a dropdown menu with "Creditor" and "Administrative" options), "Creditor number", "Creditor name", and "Claim number" (with a "to" field). There are radio buttons for "Filed" and "Entered", and date pickers for "1/1/1990" to "6/18/2012". A "Sort by" dropdown menu is set to "Claim Number". A checkbox labeled "View multiple documents" is highlighted with a red box. At the bottom, there is a checkbox for "View claims summary report" and buttons for "Run Report" and "Clear".

The Claims Register will include a checkbox next to each claim, claim attachment, or claim related proceeding to customize this document. Each PDF selected will be combined into one large PDF file. You could view or print all claims on a case or all PDF documents from certain creditors if desired.

The screenshot shows the ECF SDSD Claims Register for case 11-10004. The page title is "SDSD Claims Register". Below the title, the case name is "11-10004 Clinton H. Vesperman and Anna C. Vesperman". The judge is "Lillian Strasberg", the chapter is "13", the office is "Pleasantville", and the trustee is "Kathleen Nelson". The last date to file claims is "07/07/2011" and the last date to file (Govt) is "09/06/2011". There are buttons for "Select All" and "Clear All". The creditor information is "Ace Finance", "Acct#: 3515", "7121 W. Hwy 90", "San Antonio, TX 78227". The claim number is "1", the original filed date is "03/14/2011", the original entered date is "08/24/2011", and the status is "Allow". The amount claimed is "\$37334.27" and the secured claimed is "\$37334.27". The history section shows a list of events, with checkboxes next to each event. The first event is "03/14/2011 Claim #1 filed by First Nationwide Mortgage Corp, Amount claimed: \$37334.27 (JPW)". The second event is "03/21/2011 Transfer of Claim Transferor: First Nationwide Mortgage Corp (Claim No. 1) To Ecst Settlement Corporation (JPW) Additional attachment(s) added on 8/24/2011 (JPW). (JPW) (Entered: 03/21/2011). MODIFIED on (08/30/2011) Changed transferee from Ecst Settlement Corporation to Pioneer Funding group(Malin, Kate)(Entered: 08/30/2011). MODIFIED on (09/15/2011) to change transferee from Pioneer Funding group, LLC to Ace Finance; (JPW)(Entered: 09/15/2011). Status: Allow". The third event is "03/23/2012 Notice of Mortgage Payment Change (Claim # 1) Filed by Joint Debtor Anna C. Vesperman , Debtor Clinton H. Vesperman (Orebaugh, Desiree)".

Case Conversion

Previously, if a case was converted and re-converted, the **Notice of Bankruptcy Case Filing** query screen reflected the converted chapter rather than the original chapter. Now the original chapter will be correct for cases filed and converted after Release 5.1.

The screenshot shows the ECF (Electronic Case Filing) interface for the United States Bankruptcy Court, SDSD. The page title is "Notice of Bankruptcy Case Filing". It contains the following information:

- A bankruptcy case concerning the debtor(s) listed below was filed under Chapter 7 of the United States Bankruptcy Code, entered on 06/12/2012 at 1:55 PM and filed on 06/12/2012.
- Debtor:** Nancy Reid, 125 West Avenue, San Antonio, TX 78232, SSN / ITIN: xxx-xx-5689.
- The case was filed by the debtor's attorney:** Dayne L. Tracy, 120 Legal Way, San Antonio, TX 78259.
- The bankruptcy trustee is:** William W. Thompson, 293 North Main #200, San Antonio, TX 79493, 210-483-4944.
- The case was assigned case number 12-10072.
- A notice regarding the automatic stay and the consequences of violating the Bankruptcy Code.
- Information on how to view the bankruptcy petition and other documents filed by the debtor.
- A statement that the debtor may receive an additional notice from the court setting forth important deadlines.
- Clerk:** Cal Borland, U.S. Bankruptcy Court.

A circular seal of the United States Bankruptcy Court for the District of Arizona is visible on the right side of the page.

The original chapter and current chapter will display on the Case Summary Query and the Docket Sheet for re-converted cases after Release 5.1. Case Summary is shown below.

The screenshot shows the ECF (Electronic Case Filing) interface for the United States Bankruptcy Court, SDSD. The page title is "Case Summary". It contains the following information:

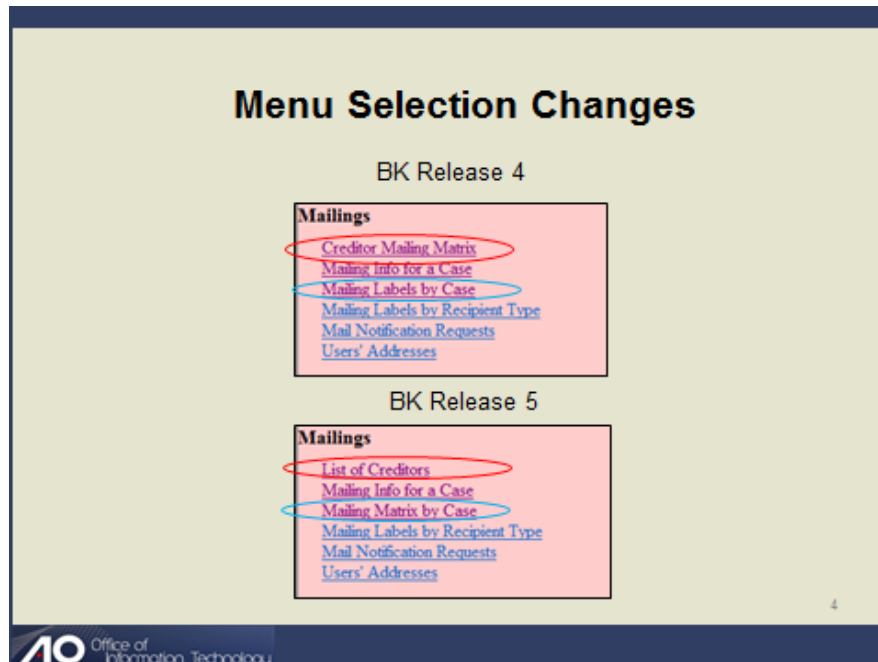
- Case:** 12-10072 Nancy Reid
- Case type:** bk Chapter: 13 Asset: Yes Vol: v
- Date filed:** 06/12/2012 **Date of last filing:** 06/12/2012
- Office:** Pleasantville
- County:** BEXAR-TX
- Fee:** Paid
- Origin:** 0
- Previous term:**
- Joint:** n
- Original Chapter:** 7
- Current Chapter:** 13
- Filed:** 06/12/2012
- Terminated:**
- Debtor discharged:**
- Reopened:**
- Converted:** 06/12/2012
- Debtor dismissed:**
- Confirmation hearing:**

The "Original Chapter: 7" and "Current Chapter: 13" fields are highlighted with a red box.

Creditor Mailing Matrix

The Mailings category under the Utilities menu has been changed:

- The Creditor Mailing Matrix has been changed to the **List of Creditors**
- The Mailing Labels by Case has been changed to the **Mailing Matrix by Case**



Mailing Matrix by Case is the record that will include all parties to the case, all creditors included in the original matrix as well as the standard recipients such as United States Trustee, United States Attorney and any addresses that are overridden by the BNC preferred noticing program. The **List of Creditors** selection is often the same as the **Mailing Matrix by Case**, but **Mailing Matrix by Case** is more reliable.

Supplemental Creditor Matrix has been amended to use the terminology **List of Creditors**.

Creditor Mailing Matrix

List of areas affected by the change.

Menu Selection Changes

Menu Location	Release 4	Release 5
Bankruptcy > Creditor Maintenance	Upload a creditor matrix file	Upload list of creditors file
Query Menu	Creditor Mailing Matrix	List of Creditors
Reports Menu	Creditor Mailing Matrix	List of Creditors
Utilities Menu > Mailings	Creditor Mailing Matrix	List of Creditors
Utilities Menu > Mailings	Mailing Labels by Case	Mailing Matrix by Case
Bankruptcy > Case Upload	Creditor matrix label	List of creditors
Pacer transaction receipt	Creditor Mailing Matrix	List of creditors

Mailing Labels by Case/Matrix (Official Court Matrix)

6

AO Office of Information Technology

Mailing Matrix by Case

BK Release 4

TECF Bankruptcy Adversary Query Reports

Mailing Labels by Case

Case number: 10-10108 Find This Case

☒ All Select ALL participants for case

Select any combination of the following

Participants Special mailing group

3rd Party Plaintiff 3rd Party Defendant

☐ Judge ☐ US Trustee ☐ Attorneys ☐ Executor

Print Screen 3 columns

Next Close

BK Release 5

TECF Bankruptcy Adversary Query Reports

Mailing Matrix by Case

Case number: 10-10108

☒ All Select ALL participants for case (excluding judge)

Participants

3rd Party Plaintiff 3rd Party Defendant

☐ Judge ☐ US Trustee ☐ Attorneys ☐ Executor

Print Screen 3 columns

Next Close

7

AO Office of Information Technology

The default selection for Mailing Matrix by Case will not specify the selection of *All participants for case (excluding judge)*.

**TRANSFER OF CLAIM AGENT - NEW ECF EVENT
EFFECTIVE MAY 1, 2013**

NEW ECF EVENT	REASON FOR CHANGE	ECF CATEGORY	FILER
Transfer of Claim – Agent	To be used by Claims Agent only. This event is added to use with cases with a claims agent who does not have any claims records in CM/ECF	Other Events	Claims Agent Limited Creditor
	<p>Allows the claims agent to enter transfer of claim information for text purposes ONLY and for the collection of the \$25.00 filing fee</p> <p>There is no notice associated with this event</p> <p>Data inputted on the docket will not display on the Claims Register</p> <p>Users can only enter this event if a <i>ClaimsAgent</i> flag is on the case. If the user tries to docket this event and a <i>ClaimsAgent</i> flag is not present the following message will display: <i>This cannot be used because a Claims Agent has not been assigned to this case. Please go to Claim Actions and select Transfer of Claim from the list of events.</i></p>	Claims Action	Claims Agent - Attorney

NEW CLAIM TRANSFER FEE

New Fee Payment for Transfer of Claim - Click on this link for more details:
http://www.nyeb.uscourts.gov/announcements/New_Claims_Transfer_Fee.pdf

CONTACT INFORMATION

United States Bankruptcy Court
Eastern District of New York
Conrad B. Duberstein United States
Bankruptcy Courthouse
271 Cadman Plaza East
Suite 1595
Brooklyn, NY 11201
347-394-1700
Help Desk: (347) 394-1700, press 6

United States Bankruptcy Court
Eastern District of New York
Alfonse M. D'Amato United States
Courthouse
290 Federal Plaza
Post Office Box 9013
Central Islip, NY 11722
631-712-6200
Help Desk: (631) 712-6200, press 6

The Voice Case Information - 866-222-8029

The Court's website address is: <http://www.nyeb.uscourts.gov/>

This newsletter and previous issues are available for online viewing. [Click here](#) to visit the ECF Newsletter Archive.

Contact Margaret_Clarke@nyeb.uscourts.gov with your ideas, articles and topics for the newsletter.

If you have any questions about this new release, call the Help Desk.