

# Amended Notice of Motion/Presentation

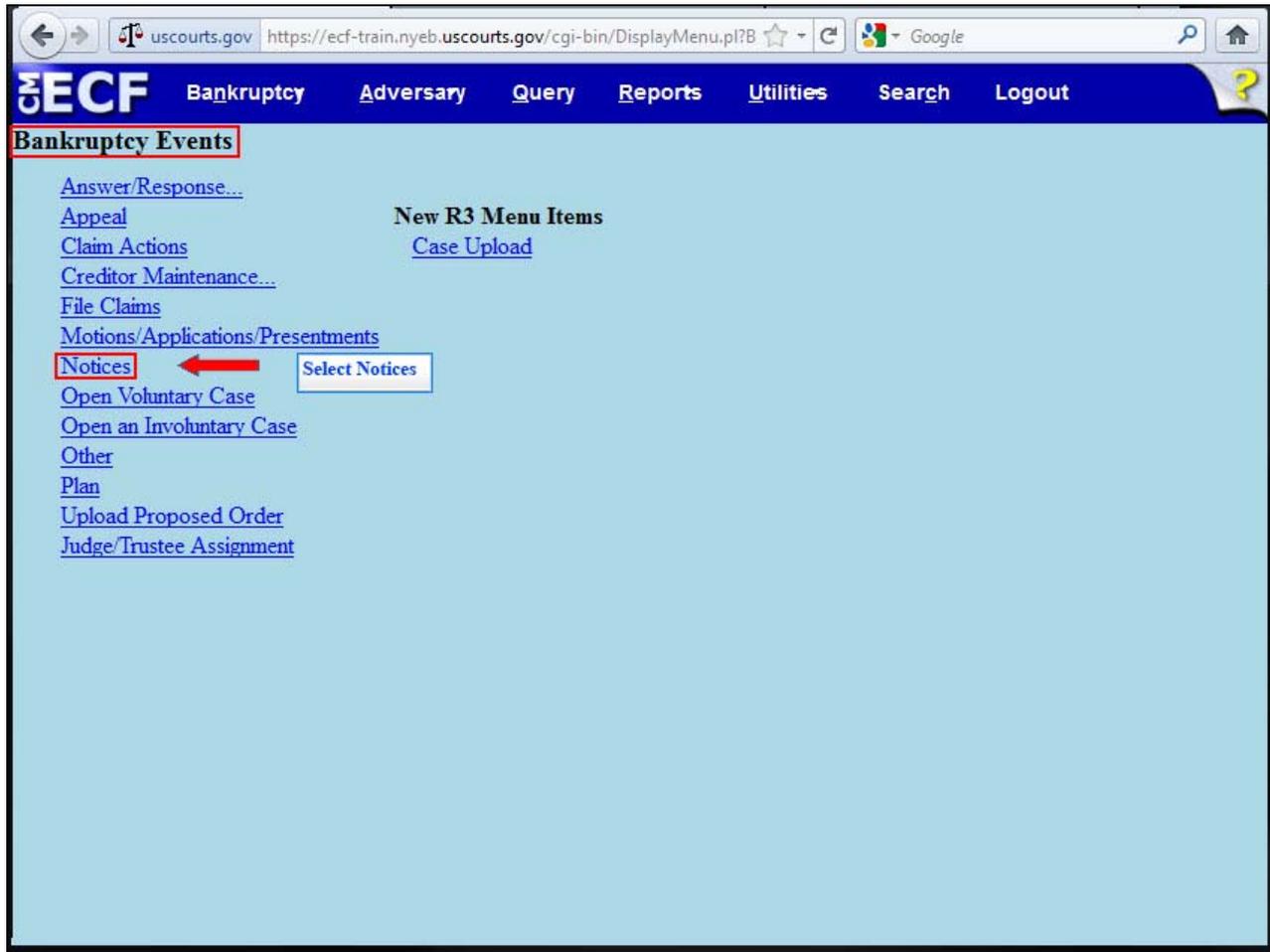
## Slide 1 – CM/ECF MENU BAR

The screenshot shows the top navigation bar of the CM/ECF system. The menu items are: **Bankruptcy** (highlighted with a red box), Adversary, Query, Reports, Utilities, Search, and Logout. Below the menu bar is the official seal of the U.S. Bankruptcy Court, Eastern District of New York. The seal features an eagle with wings spread, holding a shield and a scroll, surrounded by the text "UNITED STATES BANKRUPTCY COURT" and "EASTERN DISTRICT OF NEW YORK". Below the seal, the text reads: "U.S. Bankruptcy Court Eastern District of New York Official Court Electronic Document Filing System". A blue banner below the seal contains the text: "PLEASE NOTE: CM/ECF is unavailable every weekday morning between 5:30 a.m. and 5:45 a.m. We apologize for any inconvenience." At the bottom of the page, there is a disclaimer: "This facility is for Official Court Business only. Activity to and from this site is logged. Document filings on this system are subject to Federal Rule of Civil Procedure 11 and Federal Rule of Bankruptcy Procedure 9011. Evidence of unauthorized or criminal activity will be forwarded to the appropriate law enforcement officials under 18USC 152 and 3571."

Log in to the ECF Live database with your ECF login and password. From the CM/ECF Menu Bar, select **Bankruptcy**.

# Amended Notice of Motion/Presentation

## Slide 2 - SELECT BANKRUPTCY EVENT



From the **Bankruptcy Events** screen, select **Notices**.

# Amended Notice of Motion/Presentation

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## Slide 3 - ENTER CASE NUMBER

The screenshot shows a web browser window with the URL <https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?notice>. The page title is "File a Notice" under the ECF logo. The navigation menu includes "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Search", and "Logout". A search bar labeled "Case Number" contains the text "10-70060" and a "Find This Case" button. Below the search bar, there are two buttons: "Next" (highlighted with a red box) and "Clear". A tooltip labeled "Select Next" is positioned over the "Next" button.

At the **File a Notice** screen enter the case number, 10-70060. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 4 - AVAILABLE EVENTS

The screenshot shows the ECF system interface. At the top, there is a navigation bar with the ECF logo and tabs for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. Below the navigation bar, the page title is "File a Notice" and the case information is "8-10-70060-dte James Peter Party and Ann Marie Party". A search bar contains the text "Start typing to find an event." Below the search bar, there are two columns: "Available Events (click to select events)" and "Selected Events (click to remove events)". The "Available Events" list includes:

- Amended Notice of Motion/Presentation (use to correct date, time or location of a presentment / hearing)
- Notice of Appearance and Request for Notice
- Notice of Change of Address
- Notice of Default
- Notice of Entry
- Notice of Final Cure Mortgage Payment (to be used by Atty for Debtor or Debtor only)
- Notice of Foreign Representative's Intent to Commence Case
- Notice of Hearing on Disclosure Statement
- Notice of Intent to Request Redaction of Transcript
- Notice of Override of Preferred Creditor Address
- Notice of Patient Care Ombudsman Report
- Notice of Proposed Abandonment of Property of the Estate
- Notice of Proposed Stipulation

At the bottom of the "Available Events" list, there are "Next" and "Clear" buttons.

From the **Available Events**, highlight and select **Amended Notice of Motion/Presentation**. This event is used to correct the date, time or location of a presentment or hearing on a motion. When correcting the date for a motion or presentment you may use this event to change the:

- Hearing on objections, if any.
- Deadline for filing objections.
- Hearing date for a motion.

For this lesson, I am correcting the date and time for the hearing on objections, if any, in the Notice of Presentment.

# Amended Notice of Motion/Presentation

## Slide 5 - SELECTED EVENTS

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?70510

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Notice**

8-10-70060-dte James Peter Party and Ann Marie Party

Start typing to find another event. Hold down Ctrl to add additional items.

**Available Events** (click to select events)

- Amended Notice of Motion/Presentation (use to correct date, time or location of a presentment / hearing)
- Notice of Appearance and Request for Notice
- Notice of Change of Address
- Notice of Default
- Notice of Entry
- Notice of Final Cure Mortgage Payment (to be used by Atty for Debtor or Debtor only)
- Notice of Foreign Representative's Intent to Commence Case
- Notice of Hearing on Disclosure Statement
- Notice of Intent to Request Redaction of Transcript
- Notice of Override of Preferred Creditor Address
- Notice of Patient Care Ombudsman Report
- Notice of Proposed Abandonment of Property of the Estate
- Notice of Proposed Stipulation

**Selected Events** (click to remove events)

- Amended Notice of Motion/Presentation (use to correct date, time or location of a presentment / hearing)

Next Clear

Select Next

The event **Amended Notice of Motion/Presentation** appears in the **Selected Events** box. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 6 - JOINT FILING INFORMATION

The screenshot shows a web browser window with the URL <https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?89552>. The page header includes the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "File a Notice:" and displays the case name "8-10-70060-dte James Peter Party and Ann Marie Party". A checkbox labeled "Joint filing with other attorney(s)" is present and unchecked. Below the checkbox are "Next" and "Clear" buttons. A tooltip labeled "Select Next" is positioned over the "Next" button.

This screen allows the filer to indicate if the filing is a **Joint filing with other attorneys**. For this lesson, do not check the box. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 7 - SELECT THE PARTY

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?39210

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

File a Notice:

8-10-70060-dte James Peter Party and Ann Marie Party

**Select the Party:**

Ackerman, Neil H [Trustee]  
Capital One Auto Finance, [Creditor]  
Citibank, [Creditor]  
Party, Ann Marie [Joint Debtor]  
Party, James Peter Jr [Debtor]

[Add/Create New Party](#)

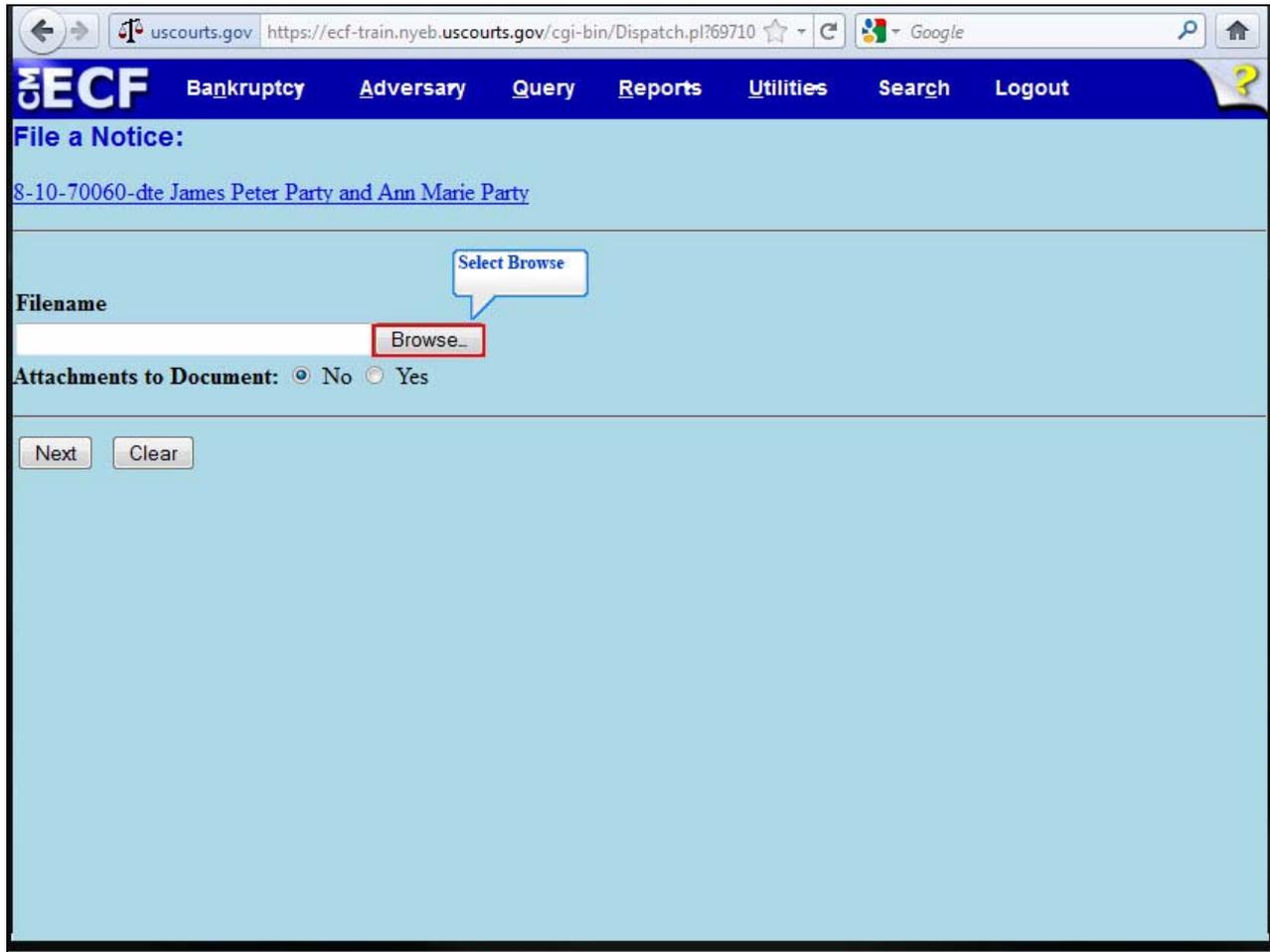
Next Clear

Select Next

The **Select the Party** screen appears. Choose the party filing the Amended Notice of Motion/Presentation. For this lesson, highlight and select creditor, Capital One Auto Finance. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 8 - BROWSE FOR FILE

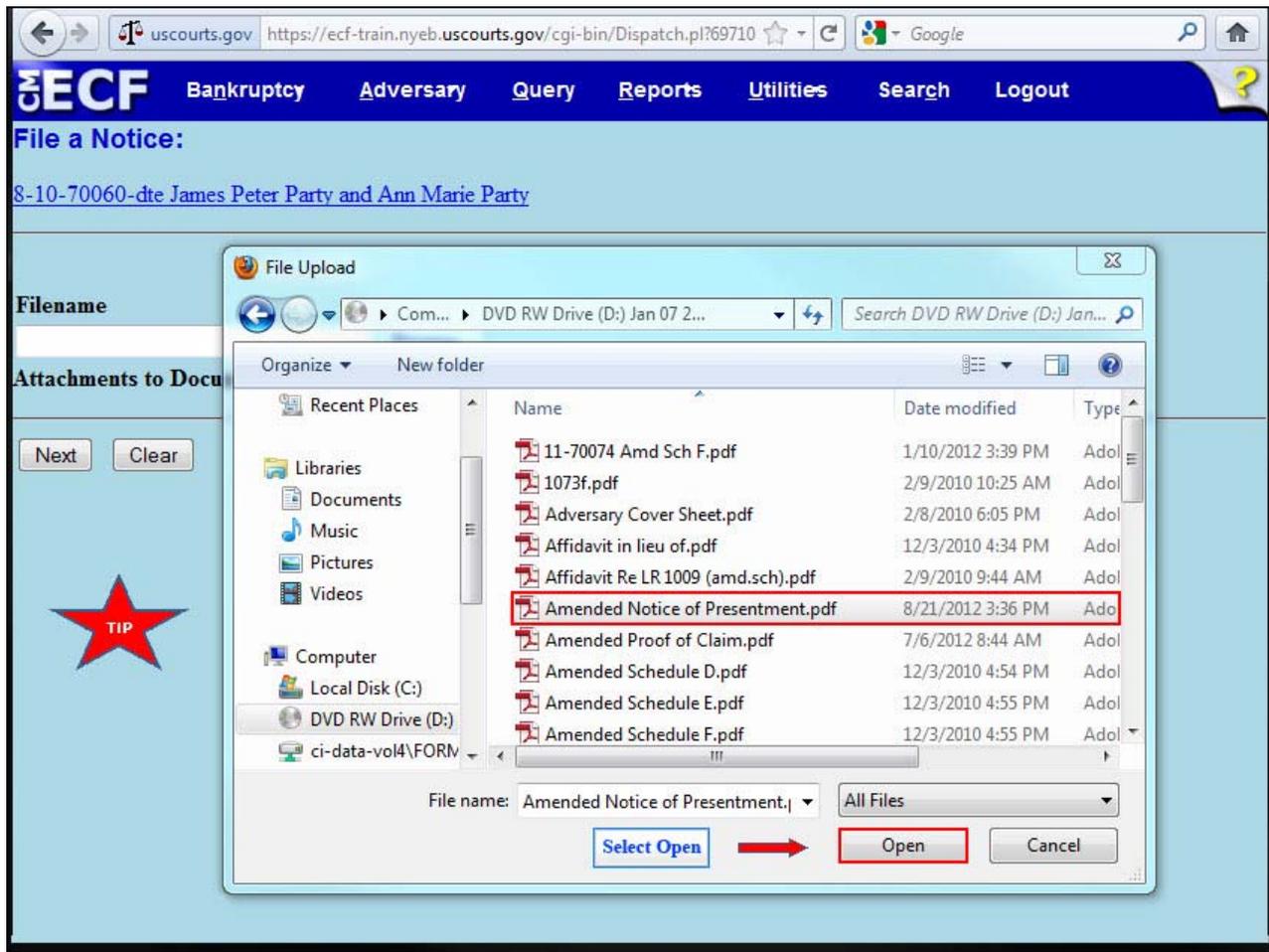


The screenshot shows a web browser window with the URL <https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?69710>. The page header includes the ECF logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled "File a Notice:" and displays the case name "8-10-70060-dte James Peter Party and Ann Marie Party". Below this, there is a "Filename" field with a "Browse..." button highlighted in red. A callout box labeled "Select Browse" points to this button. Underneath the filename field, there is a section for "Attachments to Document:" with radio buttons for "No" (selected) and "Yes". At the bottom of the form, there are "Next" and "Clear" buttons.

Select **Browse** to upload the previously prepared Amended Notice of Presentment file.

# Amended Notice of Motion/Presentation

## Slide 9 - FILE UPLOAD



The **File Upload** box appears. Highlight and select the file, **Amended Notice of Presentment**.

**TIP:** Right click the file that is being uploaded to confirm that it is the correct document.

Select **Open**.

# Amended Notice of Motion/Presentation

## Slide 10 - FILENAME

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?69710

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Notice:**

[8-10-70060-dte James Peter Party and Ann Marie Party](#)

**Filename**  
D:\Amended Notice of Presentation.pdf

**Attachments to Document:**  No  Yes

Select Next

The file name appears in the **Filename** box. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 11 - PRESENTMENT INFORMATION

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?47692

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Notice:**

8-10-70060-dte James Peter Party and Ann Marie Party

**Hearing Information**

In order to enter a hearing date/time/location, you must contact the Court.

No previous calendar event was found - Please enter a new one below

Hearing Date:  Hearing Time:

Location:

**Presentment Information**

Order to be presented for signature on:

Select docket entries which are to be associated with the above schedule(s).

Filing Date #	Docket Text
<input type="checkbox"/> 08/06/2010 5	Motion for Relief from Stay <i>Re: 12 Commack Street. Commack NY</i> Fee Amount \$150., Motion for Relief from Co-Debtor Stay Filed by mamaty on behalf of Ann Marie Party, James Peter Party Jr. Hearing scheduled for 8/20/2010 at 10:00 AM at Courtroom 860 (Judge Grossman), CI, NY. (Attachments: <a href="#">1</a> Exhibit A - Worksheet <a href="#">2</a> Exhibit B - Proposed Order) (mamaty)
<input type="checkbox"/> 08/23/2012 7	Motion for Relief from Stay . Objections to be filed on August 28, 2012. Hearing on Objections, if any, will be held on: September 4, 2012, 10:00 AM. Fee Amount \$176. Filed by Dwayne Cox on behalf of Capital One Auto Finance. Order to be presented for signature on 9/4/2012. (Cox, Dwayne)

Next Clear

On this screen, under **Presentment Information**, enter the scheduled date that the order is to be presented for signature whether or not the date is being changed. For this lesson the date remains **September 4, 2012**.

**TIP:** If the amended notice refers to a motion enter all fields with the correct date, time, or location in the field boxes under **Hearing Information**.

# Amended Notice of Motion/Presentation

## Slide 12 - LINK TO PLEADINGS

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?47692

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Notice:**

[8-10-70060-dte James Peter Party and Ann Marie Party](#)

**Hearing Information**

In order to enter a hearing date/time/location, you must contact the Court.

No previous calendar event was found - Please enter a new one below

Hearing Date:  Hearing Time:

Location:

**Presentation Information**

Order to be presented for signature on:

Select docket entries which are to be associated with the above schedule(s).

Filing Date #	Docket Text
<input type="checkbox"/> 08/06/2010 5	Motion for Relief from Stay <i>Re: 12 Commack Street. Commack NY</i> Fee Amount \$150., Motion for Relief from Co-Debtor Stay Filed by mamaty on behalf of Ann Marie Party, James Peter Party Jr. Hearing scheduled for 8/20/2010 at 10:00 AM at Courtroom 860 (Judge Grossman), CI, NY. (Attachments: <a href="#">1 Exhibit A - Worksheet</a> <a href="#">2 Exhibit B - Proposed Order</a> ) (mamaty)
<input checked="" type="checkbox"/> 08/23/2012 7	Motion for Relief from Stay . Objections to be filed on August 28, 2012. Hearing on Objections, if any, will be held on: September 4, 2012, 10:00 AM. Fee Amount \$176. Filed by Dwayne Cox on behalf of Capital One Auto Finance. Order to be presented for signature on 9/4/2012. (Cox, Dwayne)

Next, place a check in the box next to the **Docket Text** of the motion **or** presentment that is being amended by the **Amended Notice of Motion/Presentation**. For this lesson, select the box next to the ***Motion for Relief from Stay, document number 7, filed August 23, 2012***, a Notice of Presentment.

Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 13 - INFORMATION TO BE AMENDED

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?64779

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

**File a Notice:**

8-10-70060-dte James Peter Party and Ann Marie Party

Objections to be filed by: August 28, 2012

Date and time of hearing on objections, if any: ber 11, 2012 @ 10:00 AM

Next Clear

Select Next

On this screen enter the date for **Objections to be filed by**, and the **Date and time of hearing on objections, if any**. For this lesson the objections date remains **August 28, 2012**. The date and time of hearing on objections is amended to **September 11, 2012 @ 10:00 AM**. Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 14 - DOCKET TEXT

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?12641 Google

**ECF** Bankruptcy Adversary Query Reports Utilities Search Logout

File a Notice:

[8-10-70060-dte James Peter Party and Ann Marie Party](#)

Docket Text: Modify as Appropriate.

Amended Notice of Motion/Presentation d time of hearing on objections .

Objections to be filed on August 28, 2012. Hearing on Objections, if any, will be held on: September 11, 2012 @ 10:00 AM. Filed by Dwayne Cox on behalf of Capital One Auto Finance (RE: related document(s)[7] Motion for Relief From Stay filed by Creditor Capital One Auto Finance) Order to be presented for signature on 9/4/2012. (Cox, Dwayne)

Next Clear

Select Next

The **Docket Text** for the *Amended Notice of Motion/Presentation* appears and may be modified as appropriate. In the white text box, type the nature of the amendment to the notice of presentment. For this lesson, enter **to modify the date and time of hearing on objections**. Note that the amended date and time for **Hearing on Objections**, if any, to the Notice of Presentment, **September 11, 2012 @ 10:00 AM**, appears on the docket text.

Select **Next**.

# Amended Notice of Motion/Presentation

## Slide 15 - FINAL DOCKET TEXT

uscourts.gov https://ecf-train.nyeb.uscourts.gov/cgi-bin/Dispatch.pl?81453

Bankruptcy Adversary Query Reports Utilities Search Logout

File a Notice:

8-10-70060-dte James Peter Party and Ann Marie Party

**Docket Text: Final Text**

**Amended Notice of Motion/Presentation to modify the date and time of hearing on objections. Objections to be filed on August 28, 2012. Hearing on Objections, if any, will be held on: September 11, 2012 @ 10:00 AM. Filed by Dwayne Cox on behalf of Capital One Auto Finance (RE: related document(s)[7] Motion for Relief From Stay filed by Creditor Capital One Auto Finance) Order to be presented for signature on 9/4/2012. (Cox, Dwayne)**

**Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.**

**Have you redacted?**

Select Next

The **Final Text** appears. Review the docket text before submitting.

By selecting **Next**, the filer commits the transaction and will have no further opportunity to modify the submission. **Have you redacted?** This question refers to the filer's uploaded Amended Notice of Motion/Presentation and not the data entries. This is a final reminder to comply with the Redaction Requirements (Fed. R. Bankr. P. 9037). The Electronic Case Filing system does not redact the content of any document uploaded by the filer.

Select **Next** to submit.

# Amended Notice of Motion/Presentation

## Slide 16 - NOTICE OF ELECTRONIC FILING

The screenshot displays the ECF system interface for the U.S. Bankruptcy Court, Eastern District of New York. The case is identified as 8-10-70060-dte James Peter Party and Ann Marie Party. The filing was received from Dwayne Cox on 8/30/2012 at 2:22 PM EST and filed on 8/30/2012. The docket text states: "Amended Notice of Motion/Presentation to modify the date and time of hearing on objections. Objections to be filed on August 28, 2012. Hearing on Objections, if any, will be held on: September 11, 2012 @ 10:00 AM. Filed by Dwayne Cox on behalf of Capital One Auto Finance (RE: related document(s)[7] Motion for Relief From Stay filed by Creditor Capital One Auto Finance) Order to be presented for signature on 9/4/2012. (Cox, Dwayne)". The notice will be electronically mailed to Attorney8 on behalf of Debtor James Party, Margaret Annette Clarke on behalf of Creditor Citibank, and Dwayne Cox on behalf of Creditor Capital One Auto Finance. The notice will not be electronically mailed to Neil H Ackerman. A "CONTINUE" button is located at the bottom right of the screen.

The **Notice of Electronic Filing** for the *Amended Notice of Motion/Presentation* appears. The notice displays the date and time of filing of the Amended Notice and the Docket Text as reflected on the docket.

An e-mail of the Notice of Electronic Filing is transmitted to the e-mail address indicated on the filer's ECF account. In the e-mail filers must select the **Document Number** hyperlink to view the Amended Notice of Motion/Presentation. This is referred to as the **Free Look**. If the filer loses the Free Look the filer must query the docket through PACER.

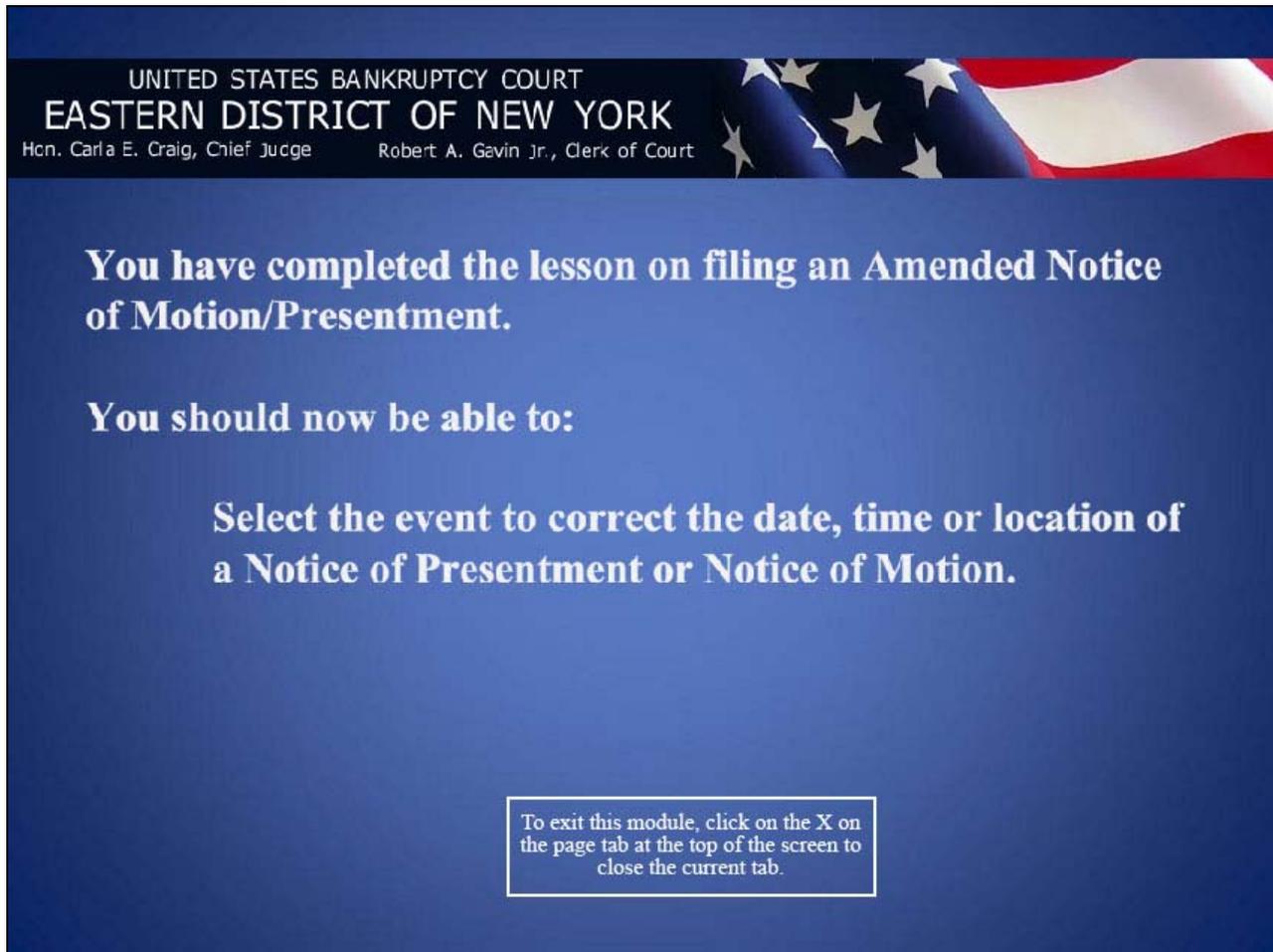
**Notice will be electronically mailed** - identifies the parties in the case who will receive electronic notice of the filing in their e-mail account.

**Notice will not be electronically mailed** - identifies the parties in the case who will not receive electronic notice of the filing and must be served conventionally.

# Amended Notice of Motion/Presentation

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## Slide 17 - SUMMARY

The slide features a dark blue background with a white American flag graphic on the right side. At the top left, the text reads "UNITED STATES BANKRUPTCY COURT" and "EASTERN DISTRICT OF NEW YORK" in white, with "Hon. Carla E. Craig, Chief Judge" and "Robert A. Gavin Jr., Clerk of Court" below it. The main text is in white and bold, stating: "You have completed the lesson on filing an Amended Notice of Motion/Presentation." followed by "You should now be able to:" and "Select the event to correct the date, time or location of a Notice of Presentation or Notice of Motion." At the bottom center, a white-bordered box contains the text: "To exit this module, click on the X on the page tab at the top of the screen to close the current tab."/>

UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF NEW YORK  
Hon. Carla E. Craig, Chief Judge      Robert A. Gavin Jr., Clerk of Court

**You have completed the lesson on filing an Amended Notice of Motion/Presentation.**

**You should now be able to:**

**Select the event to correct the date, time or location of a Notice of Presentation or Notice of Motion.**

To exit this module, click on the X on the page tab at the top of the screen to close the current tab.