

## ECF Differences Between EDNY & SDNY

<b>Process</b>	<b>Eastern District</b>	<b>Southern District</b>
Method of collection of filing fees	A credit card must be on file; fee will be charged the day after filing of pleading, with hard copy of receipt mailed to filer	Use interactive credit card process or have credit card on file
Filing of petition	One primary PDF file, with the following secondary attachments: 1. Statement per Local Rule 1073-2(b) 2. Verification of Matrix	One all-inclusive PDF file - no attachments
Designating the "ROLE" of the filer of a pleading	Automatic default is "DEBTOR"	Automatic default is "UNKNOWN"
Summons e-mail submission	Word Processor format only	Word Processor format or PDF
Motions/ Applications/ Notices of Presentment	Must call chambers to get date and time of hearing, enter date and time of hearing when docketing	Can file without entering a hearing date and time
Adversary Cover Sheet	Required as an attachment to the complaint	Not required