

APPEARANCE BY PHONE™

WHAT IS APPEARANCE BY PHONE™?

- **Appearance by Phone™** provides you with the ability to attend nonevidentiary pre-trial proceedings via telephone.
- **Appearance by Phone™** saves you and your clients time and money.
- **Appearance by Phone™** is easy to use and available to you for only **\$29.95 per call**.

WHY APPEARANCE BY PHONE™?

SAVES TIME

How much is an hour of your time worth? **Appearance by Phone™** eliminates all travel time to and from the courthouse. Time waiting in the courthouse is also eliminated.

SAVES MONEY

Appearance by Phone™ eliminates all travel expenses associated with going to and from the courthouse. These savings can be passed on to your clients.

INCREASE PRODUCTIVITY

Appearance by Phone™ allows you to work on other matters in your office until your case is called. With **Appearance by Phone™** you can attend court from anywhere. (Cellular, public and speaker phones are prohibited.)

EASY TO USE

Simply complete and fax an **Appearance by Phone™** Service Request Form to our toll free number and you will be called at the time of the court calendar. **ConferenceCallService** takes care of the rest.

HOW TO USE APPEARANCE BY PHONE™?

1. When you are notified of your hearing date, call **800-839-0868** to receive (via fax) a list of court availability, instructions, and an **Appearance by Phone™** service request form or visit our website at: www.conferencecallservice.com
2. Fax the **Appearance by Phone™** Service Request Form to **800-833-5133**, at least 2 business days prior to your scheduled appearance.
3. Just prior to the beginning of the court calendar, you will be called by an **Appearance by Phone™** Court Coordinator.
4. The **Appearance by Phone™** Court Coordinator will introduce you when your case has been called. You then simply proceed with your hearing via telephone. When it's over, hang up.
5. You will receive an invoice from Conference Call Service for your **Appearance by Phone™** including court case and matter number.

ABOUT CONFERENCECALLSERVICE

Consider **ConferenceCallService** for all your teleconferencing needs. We offer convenient on demand calls set up in minutes. We have professional operators dedicated to the legal profession.

ConferenceCallService is the best value in teleconferencing and we guarantee your 100% satisfaction.

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To receive a list of court availability,
program instructions, and an Appearance
by Phone service request form via fax
please call **800-839-0868**

For more information
call Toll Free 888-5-APPEAR
(888-527-7237)

CONFERENCECALLSERVICE