

**Scheduling of hearings before the Hon. Carla E. Craig**  
*(r10/7/04)*

**Scheduling of Chapter 11 Motions** - To arrange for the scheduling of a hearing on any motion in a Chapter 11 case, please call the Courtroom Deputy at (718) 330-2188, ext. 225.

**Scheduling of Final Meetings, Chapter 7 Asset Cases** - The trustee is to call the Courtroom Deputy at (718) 330-2188, ext. 225 promptly upon filing the final report.

**Chapter 7 and Chapter 13 Motions** - It is not necessary to call the Courtroom Deputy in advance to schedule hearings on motions in Chapter 7 and Chapter 13 cases. Currently available dates and times for scheduling hearings are listed below.

*(PLEASE NOTE: Motions must be filed at least **two weeks** prior to the hearing date.)*

**November, 2004**

November 3 at 10:00 am, 11:00 am, 1:00 pm

November 10 at 10:00 am, 11:00 am, 1:00 pm

November 16 at 1:00 pm, 2:00 pm

November 17 at 10:00 am, 11:00 am, 1:00 pm

**December, 2004**

December 8 at 10:00 am, 11:00 am, 1:00 pm

December 14 at 1:00 pm, 2:00 pm

December 15 at 10:00 am, 11:00 am, 1:00 pm

Additional dates (and revisions, if applicable) will be posted on a regular basis.

***Please note:***

- Uncontested motions and adjournments will be heard first.
- Trials are held the last week of the month.
- Chapter 7 trustees' motions to dismiss for debtor's failure to appear at the 341 meeting are to be scheduled **ONLY** for available Tuesdays or Wednesdays at **2:00 pm**.
- Chapter 13 Confirmation Hearings are generally held the first Tuesday of the month at 11:00 a.m.
- Telephonic requests for adjournment **ON CONSENT** must be made at least two days before the scheduled hearing, with follow-up correspondence confirming the consent to adjourn by all parties in interest. No ex parte requests for adjournment will be granted by telephone.
- **Appearance by phone:** Parties may request to appear by phone by calling Chambers and requesting a telephonic conference.
- For emergency motions and orders to show cause, please contact the Judge's Law Clerk at (718) 330-2188, ext. 236 before filing.